

# CLEANING CHECKLIST

## Daily

- Make Bed and Tidy Up
- Do a Load of Laundry
- Wash Dishes/Wipe Counters
- Take Out Trash (as needed)

## Monday

### BEDROOMS

- Change Sheets
- Declutter Surfaces and organize closet
- Dust/Vacuum

## Tuesday

### BATHROOMS

- Clean Toilet, Vanity, & Mirrors
- Replace Towels (as needed)
- Sweep/Mop Floors

## Wednesday

### KITCHEN

- Wipe Down Cooktop, Microwave and Appliances
- Sweep/Mop Floors
- Purge Refrigerator/Freezer

## Thursday

### HALLS & UTILITY ROOMS

- Vacuum and Sweep
- Wipe Down Washer & Dryer
- Declutter & Organize
- Dust/Vacuum Intake Vents

## Friday

### COMMON AREAS

- Vacuum, Sweep and Dust
- Organize Books and Toys
- Tidy Coffee Tables, End Tables and Surfaces

## Weekend

### MISCELLANEOUS

- Clean Out Car
- Tidy Garage/Basement
- Clean Outdoor Living Space
- Complete Outdoor Chores

## Monthly

- Change Air/HVAC Filters
- Clean Range Hood/Down Vent Filter
- Clean Dishwasher
- Dust Baseboards, Blinds, and Fans

## Quarterly

- Clean Oven (or as needed)
- Deep Clean Refrigerator